

**REGULAR MEETING OF THE COMMISSIONERS' COURT
HELD IN THE HISTORIC HARRISON COUNTY COURTHOUSE
MARSHALL, TEXAS
THIS THE 26TH DAY OF MARCH, 2024**

BE IT REMEMBERED that at 9:00 a.m. on the 26th of March 2024, Regular Session in the Commissioners' Courtroom in the Historic Harrison County Courthouse in Marshall, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same. The meeting was open to the public and notices of said meeting were posted as required by law.

Invocation was led by County Judge Chad Sims

Pledge of Allegiance:

American Flag

Texas Flag: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God, One and Indivisible"

The following were present:

Chad Sims,	County Judge
William Hatfield,	Commissioner, Precinct #1
Zephaniah Timmins,	Commissioner, Precinct #2
Phillip Mauldin,	Commissioner, Precinct #3
Jay Ebarb,	Commissioner, Precinct #4
Liz James	County Clerk
Becky Haynes,	County Auditor

ANNOUNCEMENTS: "PROCLAMATION DECLARING APRIL NATIONAL CHILD ABUSE AWARENESS AND PREVENTION MONTH IN HARRISON COUNTY"

PROCLAMATION DECLARING MARCH 18-22, 2024 AS FARM CITY WEEK IN HARRISON COUNTY"

"RECOGNITION OF HARRISON COUNTY RETIREE LADONNA L. JONES, FINE COLLECTION, FOR HER DEDICATED SERVICE TO THE CITIZENS OF HARRISON COUNTY"

Declare A Quorum Present:

When the following were heard and the following Orders passed:

Call to Order by the County Judge, Chad Sims, at 9:05 a.m.

//////////

Item A: County Auditor: No Administrative Report: No action to be taken concerning Submission of financial reports. No Exhibit

Motioned by Comm. Mauldin
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-103

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Line Item Transfers in the amount of \$19,883.84. Exhibit A-1

//////////

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-104

Item #4. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Budget Amendment per LGC Sec. 111.011. Changes in budget for county purposes, this subchapter does not prevent the commissioner's court from making changes in the budget for county purposes. Exhibit A-4

//////////

Motioned by Comm. Timmins
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-105

Item #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the payment for Regular Bills in the amount of \$1,338,471.91. Exhibit A-2

//////////

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-106

Item #3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Payroll for March 15, 2024. Exhibit A-3

//////////

Item B: Road and Bridge Department: No Administrative Report Submitted.

Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-107

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the personnel changes for March 20, 2024 through March 7, 2024 for the Harrison County Road & Bridge Department. Exhibit B-1

NEW HIRES: None

RESIGNATIONS: None

TERMINATIONS: None

RETIREMENTS: None

TRANSFER: None

Full Time Employees (53)	49 (the Road Administrator)
F/T Vacancies:	4
Part Time Employees (3)	3
Part Time Vacancy:	0
Temporary (6)	0
Temp. Vacancies:	6

//////////

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-108

Item #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the utility applications submitted to the Harrison County Road & Bridge Departments as follows:
Exhibit B-2

Etex Telephone Cooperative	Sid Craver Rd CR 4132
Etex Telephone Cooperative	Cooper RD CR 4714
Etex Telephone Cooperative	McPhail Rd CR 4121
Silver Hill Energy Operating	Owen George Rd CR 2710
Silver Hill Energy Operating	Owen George Rd CR 2710
Silver Hill Energy Operating	Concord RD CR 2713
Select Water Solutions, LLC	Cargill Rd East CR 1301
Etex Telephone Cooperative	IKE Patton Rd CR 4612
Etex Telephone Cooperative	Hershel McCoy Rd CR 4607
Etex Telephone Cooperative	Patton Settlement Rd CR 4609

//////////

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-109

Item #3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve to publish a Public Notice and set a Public Hearing for the purpose of a No Thru Trucks placement order for Blocker Road North, CR 1019, for the entire length of the road, in PCT 2, as required by local government code. Exhibit B-3

//////////

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-110

Item #4. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve to publish a Public Notice and set a Public Hearing for the purpose of a No Thru Trucks placement order for Blocker Road South, CR 1319, for the entire length of the road, in PCT 1, as required by local government code. Exhibit B-4

//////////

Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-111

Item #5. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Private Road Issuance Order #78 for PR #4033, formerly a portion of PR #4032, located in PCT 4, going east at the southern end of PR # 4031. Exhibit B-5

//////////

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-112

Item #6. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Private Road Issuance Order #79 for PR #4042, located in PCT 4, approximately 210 feet south of the intersection of PR #4031 and CR 4015 Standpipe Road East, running southeast to the intersection with PR #4033. Exhibit B-6

//////////

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-113

Item #7. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the final plat for "Lignite Farms" subdivision at the intersection of Waldron's Ferry Road, CR 3205 and Red Oak Road, CR 3200, in PCT 2. Exhibit B-7

//////////

Item C: Sheriff's Department:

Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-114

Item #1. IT IS ORDERED by the Commissioners’ Court of Harrison County, Texas to approve the Harrison County Sheriff’s Office Chapter 59 Forfeiture Budget. Exhibit B-7

For the record: Correction in open court to correct date on exhibit to 2024.

//////////

Item D: Purchasing:

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-115

Item #1. IT IS ORDERED by the Commissioners’ Court of Harrison County, Texas to approve to declare listed fixed assets as salvage and or surplus and to appropriately dispose of said items. Exhibit D-1

//////////

Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-116

Item #2. IT IS ORDERED by the Commissioners’ Court of Harrison County, Texas to approve award the following bid: Bid # 2024-02 Solid Waste Disposal Site Operations to Get Rid of It and authorization for the County Judge to execute said Bid Award. Exhibit D-2

//////////

Item E: Treasurer:

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-117

ITEM #1. IT IS ORDERED by the Commissioners’ Court of Harrison County, to approve the Treasurer’s Monthly Report for February 2024 and authorization to publish on the county website pursuant to LGC Section 114.026. Exhibit E-1

//////////

Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-118

ITEM #2. IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the Harrison County Treasurer's Investment Report for February 2024. Exhibit E-2

//////////

Item F: New Business:

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-119

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the resignation of Ted Huffines as an America 250 Board Member and to approve the appointment of Stacia Runnels as the replacement of Mr. Huffines. Exhibit F-1

//////////

Motioned by Comm. Hatfield
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-200

Item #2. IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the ratification and specifications addendum for the Bid #2024-01 Reconstruction Lansing Switch Road CR 3424 with the publication of said Addendum to Marshall News Messenger, Longview News Journal and Harrison County Purchasing website with said Reconstruction Project Bid to be opened March 22, 2024. Exhibit F-2

//////////

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-201

Item #3. IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the travel expenses for Commissioner Phillip Mauldin to attend the North & East Texas County Judge's and Commissioners Association Conference in College Station, Texas July 14th –July 17, 2024, including lodging, per diem, mileage and registration in the amount of \$1,201.90 with said travel amount to be paid from line item #100.402.4429.10 per Harrison County Exiting Official Expenditure Order.. Exhibit F-3

//////////

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-202

Item #4. IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the travel expenses for Commissioner Phillip Mauldin to attend the TAC Legislative Conference in Austin, Texas, August 27th – August 30th, 2024 including lodging, per diem, mileage and registration in the of \$1,646.83 to be paid from line item #100.402.4429.10 per Harrison County Exiting Official Expenditure Order. Exhibit F-4

//////////

Motioned by Comm. Timmins
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-203

Item #5. IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the Cybersecurity Course Enrollment Form for Harrison County to be submitted to Texas Association of Counties for annual cybersecurity training pursuant to the Texas Government Code Section 2054.5191 and authorization of payment of \$5.00 per user based on the highest number of users added to the platform between the time of completed enrollment and October, 2024 upon receipt of invoice.. Exhibit F-5

//////////

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-204

Item #6. IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the list of County Employees and elected officials to be submitted for cybersecurity training for the year 2024. In addition, allow Human Resources and Information Technology to make necessary adjustments to the employee list because of new hires/terminations during the training period. Exhibit F-6

//////////

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-205

Item #7. IT IS ORDERED by the Commissioners' Court of Harrison County, to approve to renew/enter into an agreement with Conterra for the provisioning of fiber optic infrastructure and internet service to County building locations excluding Hallsville and Waskom because those projects were not completed when this agreement was drafted. Exhibit F-7

//////////

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-206

Item #8. IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the 2024 Symetra Stop Loss Policy for Employee Medical Benefits Plan. Exhibit F-8

//////////

ADJOURNMENT:

With no further business to come before the Court for consideration and action, the motion was made by Commissioner Mauldin and seconded by Commissioner Ebarb to adjourn the meeting. Motion carried unanimously (5-0). Meeting adjourned at 10:07 a.m.

ATTEST:



**Elizabeth James, County Clerk
Harrison County, Texas**

Date: 4/15/2024



County Judge

Harrison County

#1 Peter Whetstone Square, Room 314

Marshall, Texas 75670

903-935-8401

903-935-4853 Fax

Charlene Graff, Judicial Admin. Assist.

FILED FOR RECORD

2024 MAR 22 AM 9:07

CLERK OF COURTS
HARRISON COUNTY

BY: JB DEPUTY

Pursuant to Chapter 551 of the Texas Government Code requiring governmental bodies to give notice of their meetings, this is to advise that a **REGULAR meeting of the Harrison County Commissioner's Court will be held at 9:00 a.m. on the 26th day of March, 2024 in the Commissioners' Courtroom at the Harrison County Historic Courthouse in Marshall, Texas,** at which time the Commissioners' Court will consider all matters pertaining to Harrison County business and grant authorization for the County Judge to execute any and all documents as may come before said Commissioner's Court for approval, including by way of information but not limitation, the following matters:

INVOCATION

PLEDGE OF ALLEGIANCE:

AMERICAN FLAG

TEXAS FLAG: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State Under God, One and Indivisible"

ANNOUNCEMENTS: "PROCLAMATION DECLARING APRIL NATIONAL CHILD ABUSE AWARENESS AND PREVENTION MONTH IN HARRISON COUNTY"

"RECOGNITION OF HARRISON COUNTY RETIREE LADONNA L. JONES. FINE COLLECTION, FOR HER DEDICATED SERVICE TO THE CITIZENS OF HARRISON COUNTY"

PUBLIC COMMENTS – AGENDA ITEMS ONLY

DECLARE A QUORUM PRESENT:

CALL TO ORDER:

AGENDA

A. AUDITOR:

1. Consideration and approval regarding Line Item Transfers.
2. Consideration and approval of payment of Regular Bills.
3. Consideration and approval of Payroll for March 15, 2024.
4. Consideration and action to approve Budget Amendment per LGC Sec. 111.011. Changes in budget for county purposes. This subchapter does not prevent the commissioner's court from making changes in the budget for county purposes.

B. ROAD AND BRIDGE DEPARTMENT:

1. Consideration and approval of personnel changes for the Harrison County Road & Bridge Department.
2. Consideration and approval of the utility applications submitted to the Harrison County Road & Bridge Department as follows:

Etex Telephone Cooperative	Sid Craver Rd CR 4132
Etex Telephone Cooperative	Cooper RD CR 4714
Etex Telephone Cooperative	McPhail Rd CR 4121
Silver Hill Energy Operating	Owen George Rd CR 2710
Silver Hill Energy Operating	Owen George Rd CR 2710
Silver Hill Energy Operating	Concord RD CR 2713
Select Water Solutions, LLC	Cargill Rd East CR 1301
Etex Telephone Cooperative	IKE Patton Rd CR 4612
Etex Telephone Cooperative	Hershel McCoy Rd CR 4607
Etex Telephone Cooperative	Patton Settlement Rd CR 4609

3. Consideration and authorization to publish a Public Notice and set a Public Hearing for the purpose of a No Thru Trucks placement order for Blocker Road North, CR 1019, for the entire length of the road, in PCT 2, as required by local government code.
4. Consideration and authorization to publish a Public Notice and set a Public Hearing for the purpose of a No Thru Trucks placement order for Blocker Road South, CR 1319, for the entire length of the road, in PCT 1, as required by local government code.
5. Consideration and approval of Private Road Issuance Order #78 for PR #4033, formerly a portion of PR #4032, located in PCT 4, going east at the southern end of PR #4031.
6. Consideration and approval of Private Road Issuance Order #79 for PR #4042, located in PCT 4, approximately 210 feet south of the intersection of PR #4031 and CR 4015 Standpipe Road East, running southeast to the intersection with PR #4033.

7. Consideration and action to approve the final plat for “Lignite Farms” subdivision at the intersection of Waldron’s Ferry Road, CR 3205 and Red Oak Road, CR 3200, in PCT 2.

C. SHERIFF’S DEPARTMENT:

1. Consideration and approval of the Harrison County Sheriff’s Office Chapter 59 Forfeiture Budget.

D. PURCHASING:

1. Consideration and approval to declare listed fixed assets as salvage and or surplus and to appropriately dispose of said items.

2. Consideration and approval to award the following bid: Bid # 2024-02 Solid Waste Disposal Site Operations to Get Rid of It and authorization for the County Judge to execute said Bid Award.

E. TREASURER:

1. Consideration and approval of the Harrison County Treasurer’s Investment Report for the month of February 2024.

2. Consideration and action regarding the approval of Treasurer’s Monthly Report for February 2024 and the authorization to publish on the county website pursuant to LGC Section 114.026.

F. NEW BUSINESS:

1. Consideration and action regarding the approval for the acceptance of the resignation of Ted Huffines as an America 250 Board Member and to approve the appointment of Stacia Runnels as the replacement of Mr. Huffines.

2. Consideration and approval of the ratification and approval of the specifications addendum for the Bid #2024-01 Reconstruction Lansing Switch Road CR 3424 with the publication of said Addendum to Marshall News Messenger, Longview News Journal and Harrison County Purchasing website with said Reconstruction Project Bid to be opened March 22, 2024.

3. Consideration and approval of all travel expenses for Commissioner Phillip Mauldin to attend the North & East Texas County Judge’s and Commissioner’s Association Conference in College Station, Texas, July 14th - July 17th, 2024, including lodging, per diem, mileage and registration in the amount of \$1,201.90 with said travel amount to be paid from line item #100.402.4429.10 per Harrison County Exiting Official Expenditure Order.

4. Consideration and approval of all travel expenses for Commissioner Phillip Mauldin to attend the TAC Legislative Conference in Austin, Texas, August 27th - August 30th, 2024, including lodging, per diem, mileage and registration in the amount of \$1,646.83 to be paid from line item #100.402.4429.10 per Harrison County Exiting Official Expenditure Order.

5. Consideration and approval of the Cybersecurity Course Enrollment Form for Harrison County to be submitted to Texas Association of Counties for annual cybersecurity training

pursuant to the Texas Government Code Section 2054.5191 and authorization of payment of \$5.00 per user based on the highest number of users added to the platform between the time of completed enrollment and October, 2024 upon receipt of invoice.

6. Consideration and approval of list of County employees and elected officials to be submitted for cybersecurity training for the year 2024. In addition, allow Human Resources and Information Technology to make necessary adjustments to the employee list because of new hires/terminations during the training period.

7. Consideration and approval to renew/enter into an agreement with Conterra for the provisioning of fiber optic infrastructure and internet service to County building locations excluding Hallsville and Waskom because those projects were not completed when this agreement was drafted.

8. Consideration and approval of the 2024 Symetra Stop Loss Policy for Employee Medical Benefits Plan.

ADJOURN



CHAD SIMS, COUNTY JUDGE

This is to certify that at the time and date stamped hereon, the notice of a meeting, a copy of which is attached hereto, has been filed in my office, and posted on my official bulletin board in the Courthouse, as is required by Texas Government Code, Chapter 551.

Executed on: March 22, 2024

COUNTY CLERK
HARRISON COUNTY, TEXAS

(In accordance with Title III of the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of the program you wish to attend.)

